



LGB M/01 19/20

MINUTES OF THE LOCAL GOVERNING BODY MEETING HELD ON 18th SEPTEMBER 2019 AT 6.30pm

Governors Present:

Liz Holmes (LH) (Chair)
Kevin Turner (KT) (Community)
Colin Proffitt (CP) (Head Teacher)
Jane Braddy (JB) (Parent)
Gaby Hinsliff (GH) (Community)
Kathleen Thomas (KTh) (Staff)
Malcolm Sperrin (MS) (Parent)

Absent:**Apologies:**

Alex Bond (AB) (Community)
Paul Ray (PR) (Community)

Additional Attendees:

Hattie Clay (HC) – Clerk
Joe Bettle (JB) (Deputy Head)
Joe Winter (JW) (Deputy Head)
Maria Button (MB) (Head of Sixth form)

The meeting opened at 18.40 and was **quorate**.

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| 1 | <p>Welcome and apologies for absence and acceptance/non-acceptance</p> <p>Jane Taylor (Parent Governor) has resigned. The Governors thanked her for all of her hard work over the last 8 years. The Staff Governor vacancy still needs filling. It was noted that there was a parent vacancy but we have had three nominations for this, which will be reviewed. LH noted she was speaking to MS to see if he would like to become an associate member, as his term was coming to an end.</p> <p>LH's term also expires on 3rd October 2019. LH is willing to remain on the committee whilst the new members are settling in.</p> <p><i>MS joined meeting at 6.50pm</i></p> <p>The apologies for absence were noted and accepted.</p> | <p>LH/HC to follow up parent governor nominations</p> |
| 2 | <p>Declaration of any personal or business interests</p> <p>None</p> | |



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| 3 | Notification of any other business. None. | |
| 4 | Election of Chair and Vice Chair 2 nominations received for Melinda Tilley as chair. No other nominations for Chair. It was agreed that Melinda Tilley appointed as Chair. | |
| 5 | Completion of Pecuniary Interest and Skills Audit forms 3 skills audit forms have been completed. HC to send out the Pecuniary interest forms again | HC to re-send Pecuniary interests form |
| 6 | Agree minutes from 11th July 2019 - Agreed. These were approved and signed Review action tracker – No outstanding actions. | |
| 7 | Note and adopt Scheme of Delegation Noted and adopted | |
| 8 | Sign of FCC Strategic Aims document Adopted. | |
| 9 | Governor link roles, responsibilities and visits LH noted that the new OFSTED framework favours governors being assigned to subjects. The head of department presentations will also need to be reviewed, as well as governor visits. There is more of a focus on the curriculum and heads of department will need to talk about curriculum intent. This should be re-visited at the next meeting | Governors to be given a subject lead |
| 10 | Receive Looked After Children (LAC) report JW presented this report. <u>Governor Question:</u> Do children who were previously LAC have ongoing support? There is some funding for support for previously LAC. The school uses some of this funding to increase the hours of the LAC mentor. These children have approximately one review a year. There is also other provision which the school provides for these children such as tutoring, which is partly funded by some of this funding. <u>Governor Questions:</u> With the reduced number of LAC, how has this affected the economic viability of the LAC mentor? The LAC mentor also works with Special Educational Needs (SEN) children so when the number of LAC reduces, there will be more SEN hours. | |



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| | <p>LH commented that the results achieved by LAC children show a real level of dedication from staff.</p> <p>GH to continue with LAC connection and feedback half way through the year.</p> | |
| 13 | <p>Review KS4 results and proposed 2019/20 targets</p> <p>JB presented this report.</p> <p>Progress 8 is above average</p> <p>English results have improved (this was an area of previous concern)</p> <p>Last year's SDP had a focus on those children with a high prior attainment. The results for these children this year was good.</p> <p>Pupil Premium children – the results for these children has improved this year but remains a focus for the SDP this year.</p> <p><u>Governor Question:</u></p> <p>Why do you think English has improved for boys?</p> <p>The text has changed to make this more “male friendly”. There have also been some new strategies introduced, including lecture style lessons. Keeping the children in school right up until exams has also had an impact across the board.</p> <p><u>Governor Question</u></p> <p>Science seems to always be a strong subject are there any learning points here?</p> <p>The science department do lots of past papers and assessments. There are also lots of revision sessions. The department also has a strong, settled team of teachers, which is key.</p> <p><u>Governor Question</u></p> <p>Are teacher self-assessments always mapped against their subject results?</p> <p>Yes, exam results are always a starting point</p> <p><u>Governor Question</u></p> <p>Did any of the children who have been mentored perform particularly well?</p> <p>Some of those under the “gifted and talented” scheme performed very well.</p> <p>There needs to be a strong focus this year on all pupils achieving 4+ in English and maths.</p> <p>Targets for 2019/20 – 74% to achieve grades 9-4. Attainment 8 53</p> <p><u>Governor Question</u></p> <p>Is this target going to be sufficiently challenging for staff and sufficiently aspirational for children?</p> | |



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| | <p>Yes</p> <p><u>Governor Question</u></p> <p>At what stage in school is progress 8 measured?</p> <p>There is no mid-point measure any more. The focus on year 7, 8 and 9 is on skills and learning and then year 10 and 11 tests this knowledge. There is lots of work done on KPIs in years 7, 8 and 9.</p> <p>The school is keen to focus more on the vocational subjects, as these are the subjects many lower performing children seem to take,</p> <p>Governors asked to hear from subject leads in DT, Drama and ICT as these subject leads are all fairly new in post. They also requested to hear from the subject lead for maths, as English and maths are a focus for the school and the governors have not heard from the subject lead for maths for a while.</p> | <p>CP to arrange for the subject leads identified to attend governors meeting</p> |
| 14 | <p>Review KS5 results and proposed 2019/20 targets</p> <p>Report presented by MB.</p> <p>The results this year are much better than they have been for the last two years. The results are still off target but the target set was optimistic. Results in economics are not as good as expected. MB to meet with the subject lead in economics to find out why this might be. There are also high failure rates in core maths. MB to also meet with maths subject lead to investigate.</p> <p><u>Governor Question</u></p> <p>Challenging the subject leads in maths and economics is a good step – can the results of this be fed back to the governors?</p> <p>Yes, the results of these conversations will be fed back after the mock exams in January. Maths subject lead to be questioned on this when he presents to the governors.</p> <p><u>Governor Question</u></p> <p>Did the school reduce the number of children taking 4 subjects at A-level?</p> <p>Yes, children were encouraged to only take 3 A level subjects, rather than 4.</p> | <p>MB to feedback results of conversation to governors</p> |
| 15 | <p>Receive first draft College Development Plan</p> <p>Last year's report was presented by CP</p> <p>2019/20 Plan was presented by CP.</p> <p>The new plan focuses on expanding vocational subjects with additional staffing. The plan also looks at sharing good practice amongst teaching staff. As the college gets larger, this sharing is becoming more challenging. Staff retention (linked in with staff wellbeing) remains a focus.</p> | |



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| | <p><u>Governor Questions</u></p> <p>What about environmental sustainability?</p> <p>This is a continuing focus. The canteen have been asked to stop selling bottled water once the current stock runs out. CP to expand the 2019/20 plan and governors to review again.</p> | <p>2019/20 SDP to be expanded into the same format as last year and reviewed at November meeting.</p> |
| 16 | <p>Receive annual 2018/19 attendance, exclusions, reportable incidents overview report</p> <p>Report presented by JW.</p> <p>High levels of Fixed Term Exclusion (FTE) in 2018/19. The aim is to reduce the number of FTEs but the school feel that a numerical target is not a sensible option, as FTEs are always a final resort. Increased FTEs is a national trend.</p> <p><u>Governor Question</u></p> <p>Do the school look at the balance of the nature of these incidents and analyse this information?</p> <p>Yes, most of the exclusions are for refusal to co-operate.</p> <p><u>Governor Question</u></p> <p>If the school have identified that a target based on the number of fixed term exclusions is nonsensical, is there another quantifiable target?</p> <p>Not really. There isn't another easily measurable target.</p> <p>Reportable incidents – there have been relatively low numbers of reportable incidents this year.</p> <p><u>Governor Question</u></p> <p>Does the student survey validate these results?</p> <p>Yes.</p> | |
| 17 | <p>Attendance</p> <p>JW presented this report.</p> <p>FCC usually analyse terms 1-4 for attendance, as the last two terms are not a true reflection due to examinations (Year 11 students are not required to attend college during these terms). FAoS analyse data for terms 1-6.</p> | |



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| | 10.48% of students are persistent absentees, which is a low figure. FCC have a member of staff responsible for monitoring absenteeism, working 2.5 days a week on this. Target is 96%. | |
| 18 | Safeguarding Policy The Governors agreed this policy. All governors were given a copy of the policy and asked to read s.1 and sign to confirm they have read and understood. | HC to circulate to absent governors |
| 19 | Good News items School currently have 1,313 students and continues to be popular. The catering pod had been a huge success. The school Open evening is on October 3 rd with “school in action” sessions running week beginning 7 th October. These have previously been very successful. Governors are invited to “school in action” School uniform policy is due to be reviewed. LH to circulate previously agreed justifications for current uniform for governors to review before deciding whether a full policy review is required. Melinda requested a handover meeting with CP and LH. LH to arrange a date. The governors thanked LH for all of her hard work as Chair. | LH to circulate previously agreed uniform justifications LH to arrange handover meeting with MT |
| 20 | Dates of next meetings November 20 th 2019 (Pupil Premium, SEN Reporting, Monitoring reports) 22 nd January 2020 6 th May 2020 15 th July 2020 3 rd February 2020 Trust Chairs and Finance Governors Meeting 4 th June Summer Governors Seminar 18 th March 2020 10 th June 2020 (Approve 2020/21 Budget) | |

Meeting closed at 9.45

[HC 25/09/2019]