



LGBM/06 19/20

MINUTES OF THE LOCAL GOVERNING BODY MEETING HELD

At the school ON 15th July 2020 AT 6.40 P.M.

Governors Present:

Melinda Tilley (chairman)
Jane Braddy (JB) (Parent)
Christopher Preece (CP) (Parent)
Liz Holmes (LH) (Associate)
Kevin Turner (KT) (Community)
Phil Bevan (PB) (Head Teacher)
Kathleen Thomas (KTh) (Staff)
Vanessa Curran (VC) (Parent)
Mick Mayes (MM) (Community)
Paul Ray (PR) (Community)
Alex Bond (AB) (Community)
Mirabelle Stobbs (MS)
Malcolm Sperrin (MS) (Parent)

Absent:**Apologies:****Additional Attendees:**

Hattie Clay (HC) – Clerk

The meeting opened at 18.40 and was **quorate**.

1	Welcome and apologies for absence and acceptance/non-acceptance There were no apologies received.	
	Election of Chairman and Vice-chairman There were two nominations for the role of Chairman. The two candidates (Melinda Tilley and Paul Ray) left the room and a vote was cast. MT was elected as Chairman. There was one candidate for the role of vice-chairman. A vote was cast and Paul Ray was elected as Vice-Chairman.	
2	Declaration of any personal or business interests None declared for this meeting.	
3	Notification of any other business. None.	
4	Membership of Governing Body	
5	Completion of Pecuniary interest forms HC reminded all Governors to complete these forms and return ASAP.	ALL
6	Approve minutes of 17th July 2019 and review matters to be actioned	



	The minutes were agreed to be a true and accurate record and were signed to that affect.	
7	Note and Adopt Scheme of Delegation Governors notes the Trust Scheme of Delegation	
8	Note and Adopt FCC Strategic Aims Document This document was noted and approved by Governors	
9	Governor Link Roles, Responsibilities and Visits <p>The Chairman noted that the link roles had been allocated last year. This document will be shared with PB, so that he is aware of which Governors have been allocated to which roles. PB noted that the Safeguarding link Governor cannot be a parent of children at the school. AB therefore agreed to be the Safeguarding link Governor.</p> <p>PB requested that there are no Governor visits until Christmas, when the position on this will be reviewed. PB explained that the subject leaders working really hard to hold their teams together, adding that Governors are welcome to arrange a meeting with PB.</p> <p><u>Governor Question</u> <i>Are learning walks or lesson observations occurring at the moment?</i> PB explained that these are not happening at the moment, as the school is focusing on embedding the new way of working at the moment. PB added that there have been informal learning walks, noting that the quality of teaching is very good at the moment. PB explained some of the current difficulties, including the logistical difficulties for teaching staff having to move around the school.</p> <p>Governors noted that it would be useful to try and start developing link roles as soon as practical to do so, as it is challenging to monitor these areas without being able to see things first hand.</p> <p>PB agreed but explained the difficulties in having additional visitors to the school site</p>	
10	Receive Looked After Children (LAC) Report PB explained that there were 5 Looked After Children at FCC last year. 3 of these children were year 11 students. These students all went on to achieve good examination grades. PB added that these children were all very engaged in the school and have moved on to good career prospects. <p>One of the LAC was a year 10 student who was in school for a small amount of time and has now moved back to London.</p> <p>The last LAC was a year 7 child who was placed into care during lockdown and placed at FCC. This child attended the school during lockdown and has excellent reported progress and effort. This child has now left the school.</p> <p>PB noted that Joe Winter is very thorough with his work around LAC and takes a huge amount of time and effort in this work and achieves excellent</p>	



	<p>outcomes. PB added that to have maintained excellent care and support to these children throughout lockdown was remarkable.</p>	
11	<p>New Headteacher</p> <p>Phil Bevan spoke to Governors about his initial few weeks at the school. PB explained he has been warmly welcomed and commented that staff are fantastic and very professional and hard working. PB explained that students are very engaged, polite and courteous.</p> <p>PB has been a Head for 7 years and part of the SLT for 17 years. PB noted that his strengths were bringing the best out of people and he has tried to bring a sense of calm to staff. PB explained that staff and student wellbeing is of paramount importance, especially at the moment. PB explained that the best schools are the ones which adapt quickest, putting staff and student wellbeing at the heart of this. The school has been adapting calmly and quickly and PB intends to have an open culture.</p> <p>PB added he was confident in his ability to lead the school. PB was previously Headteacher at a school within the White Horse Federation and is keen to focus on continuing links with other schools.</p> <p>PB explained that the IT went down in the first week, which added to difficulties. PB noted that he has been visiting the school since June and was starting to work with the SLT at this point. The SLT Met on 10th August to start to develop plans for re-opening.</p> <p><i>Exam Results</i></p> <p>PB noted that the 6th form students were impacted hugely by the examination results process this year. PB added that the historical algorithm used hit the school hard as the previous two years were not as good and did not represent the results the school were anticipating. PB noted that this was challenging for parents too.</p> <p><i>School re-opening</i></p> <p>PB explained that plans were developed over the summer which have been constantly reviewed. PB noted that the school risk assessment is 20 pages and is being adjusted frequently. PB noted that staff and students were very pleased to be back in the school.</p> <p><u>Question</u></p> <p><i>You mentioned that A-level results were lower than expected – what about GCSEs?</i></p> <p>PB explained that following the difficulties with A level grades, the Government decision was to revert to Centre Assessed Grades (CAG) so the effect was not as profound.</p> <p><u>Question</u></p> <p><i>Were there many students who did not get what they expected?</i></p>	



PB noted that there were likely some students who were graded lower than they had hoped, although commented that the grades were awarded very carefully and moderated a number of times internally. PB explained that he was not involved in the process at FCC but noted that it would have been a rigorous process, so fair and appropriate grades would have been awarded.

Governor Question

Have the awarded grades maintained what was predicted for the GCSE results?

PB confirmed that these grades were in line with those predicted by the school.

Governor Question

Have there been any thoughts behind changing the examination process and moving towards something less examination focused?

PB explained that the he has not heard anything about this yet, noting that a reversion back to linear A levels was not a good move and a move back to modular grading would be welcomed.

KT explained that the current Y11 may have a more compressed syllabus to remove some elements from the subjects. At the moment, teaching staff are not certain about the mark weighting. Some specifications have now been approved and this is due to be released by mid-September. KT explained that for DT, the exam board was talking about removing the final practical element. PB explained that this is likely because lots of schools have struggled logistically to base all practical lessons in rooms with all of the required facilities for the practical elements.

Governor Question

Are there any plans to re-start school clubs?

PB commented that as long as students remain in in a year group bubble, this may be possible, adding that staff are keen to resume this.

Governor Question

Are there many students who are likely to re-sit examinations?

PB explained that not many pupils took this option up, adding that the notion of preparing for an examination without having been in school is logistically very tricky. PB explained that there were five or six year 13 students re-sitting the year and a handful of GCSE English and Maths re-sits.

Governor Question

What are the attendance figures looking like?

PB explained that attendance has been reasonably high at 97%. PB commented that there are a number of students who are self-isolating but these students are not coded as absent.

Governor Question

Have there been adjusted targets for attendance?



PB explained that there have not been adjusted targets.

Governor Question

Are there any children still shielding?

PB confirmed that some children were still shielding.

Governor Question

What are the plans if the school has a confirmed positive case?

PB explained that the school would be in touch with the DfE to carry out internal test and trace for close contacts. PB noted that it is likely that the whole year group would need to isolate. PB added that if a teacher is confirmed as positive, this may not be necessary as teaching staff are trying hard to maintain social distancing so would not have been in "close contact" with anyone. PB added that lower down the school, it may be that it is a tutor group, rather than whole year needing to isolate. PB explained that the school are focusing on control measures and risk management

Governor Question

What happens with provision of education when a year group needs to isolate?

PB explained that the provision would go online. FCC are working towards google classroom, with live lessons as the staff are now all in school, although this provision has not been finalised yet.

Governor Question

What happens with the safeguarding around this type of remote teaching?

PB explained that there are tight control mechanisms and policies around this. PB explained that the challenge will be staff trying to teach part of the year remotely and part of the year in school, adding that the current provision is more generic, allowing students to be able to access some provision.

Parents commented on the contact from teaching staff and access to work for children who have already been isolating. Parent Governors noted that staff go above and beyond for children.

Governor Question

Are there any parents who are not sending children into school due to concerns over COVID?

PB explained that there were not at the moment, although noted that there were some children who are shielding for medical reasons. These children have been given lots of support from pastoral team.

Behaviour annex.

PB explained that this policy had an addition related to COVID, specifically mentioning COVID specific behaviours such as spitting etc. where the harm that could be caused e.g. by breaking a bubble could be catastrophic. PB noted there have not yet been any specific incidents but added that it was



	<p>important to have these rules in place as it has such an impact into the Health and Wellbeing of other staff and students.</p> <p>PB noted that spit lunches have worked well, with half the school out at a time. PB added that the zones for each year group have also been useful to be able to allow year groups to have the space and the capacity without interference from other year groups. PB noted that some of these types of measures may be adopted as a result of some of the positive elements from this. PB explained that the new routines are being adhered to very well but added that mask wearing has been really difficult.</p> <p>PB explained that the next challenge will be around how assessments can take place with the logistics around COVID.</p> <p>Governors passed on congratulations to the SLT and asked PB to pass this onto the staff from the Governors.</p> <p><u>Question</u></p> <p><i>Without COVID, would you have planned to share your visions for the school with Governors?</i></p> <p>PB explained that he would certainly have shared this with Governors and still intends to do so when things have settled at school</p>	
	<p>Good news items</p> <p>PB commented that students and staff been fantastic and are all genuinely happy to be back at the school. PB noted that meeting students and being around the school has been a really lovely experience and noted anecdotally that some Y7 students were making conversation with him, which was lovely to see.</p> <p>PB welcomed Governors to e-mail and arrange a meeting with him.</p>	
	<p>AOB</p> <p>Date for pay committee to be decided.</p>	

Meeting closed at 7:57

[HC 15/07/2020]