



Faringdon Community College
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October 2024

November PPE arrangements

Dear Students, Parents and Carers

Year 11 pre-public exams (PPEs) and year 10 RE PPEs will be held between the 18th and 29th November.

PPEs are an important part of the school calendar, giving students a chance to sit an exam in the venue and learn the expectations ahead of the summer exam season. PPE exams will happen during the school day, and students will not be on study leave at this time.

Students will sit exams for English, Maths, Science and options subjects, meaning the timetable for the exam is specific to each student.

Year 11 Modern Foreign Language oral exams will be held between the 11th and 15th November. Students who study MFL subjects will have their allocated time shared by their teacher.

The seating arrangements for the exams can be found on MCAS and student timetables have been given to students via their form tutor.

For AM exams, students must line up at 8.40am at the exam venue. For PM exams students will line up at 12.45. To accommodate the start time for PM exams, year 11 will be released from their lessons at 12.15 for lunch. Lunch duty staff will ask year 11 students to make their way to the exam venues, however it is the student's responsibility to ensure they are ready for each exam. Students must wear full uniform for the PPEs.

Students must adhere to JCQ examination guidance, found on the back of this letter, rules and guidance will be shared in assembly in the week beginning 11th November. Students who fail to adhere to these rules will be asked to leave the exam and will be asked to re-sit this paper in a detention.

Please can I take this opportunity to wish our students the best of luck in these exams.

Yours sincerely,

Mr J Nash

Assistant Headteacher

Faringdon Community College



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FCC is committed to safeguarding and promoting the welfare of children and individuals.

Headteacher: Jonathan Dennett. Chair of Governors: Paul Ray

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Company Number: 7977368 Registered Office: Fernham Road, Faringdon, Oxfordshire, SN7 7LB



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JCQ examination rules

- 1 *Be on time for all your exams. If you are late, your work might not be accepted.*
 - 2 *Do not become involved in any unfair or dishonest practice during the exam.*
 - 3 *If you try to cheat, or break the rules in any way, you could be disqualified from all your exams.*
 - 4 *You must not take into the exam room: (a) notes; (b) AirPods, Earphones/Earbuds, an iPod, a mobile phone, a MP3/4 player or similar device, a watch, smart glasses or any other smart device. Any pencil cases taken into the exam room must be see-through.*
- Remember: possession of unauthorised material is breaking the rules, even if you do not intend to use it, and you will be subject to penalty and possible disqualification.*
- 5 *If you have a watch, the invigilator will ask you to hand it to them.*
 - 6 *Do not use correcting pens, fluid or tape, erasable pens, highlighters or gel pens in your answers.*
 - 7 *Do not talk to or try to communicate with, or disturb other candidates once you have entered the exam room.*
 - 8 *You must not write inappropriate, obscene or offensive material.*
 - 9 *If you leave the exam room unaccompanied by an invigilator before the exam has finished, you will not be allowed to return.*
 - 10 *Do not borrow anything from another candidate during the exam.*

Further guidance can be found on the JCQ website at the link below:

https://www.jcq.org.uk/wp-content/uploads/2024/08/IFC-Written_Examinations_2024_FINAL.pdf



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